

87 Nepperhan Ave
Room 212
Yonkers, NY 10701

CITY OF YONKERS
TRANSIENT MERCHANT SALES
LICENSE APPLICATION

Phone: 914-377-6808
Fax: 914-377-6811
Website:
www.YonkersNY.gov

Please Note:

If the required supporting documents are not submitted with the application, it will result in the delay and/or denial of the application.

Requirements:

1. Application must be signed by the applicant before a Notary Public.
2. Provide two (2) passport-sized photographs taken within sixty (60) days of application date.
3. Provide a copy of a valid NYS Driver's License issued by the Motor Vehicle Department. If you do not have a NYS Driver's License, a copy of a Motor Vehicle issued NY State ID Card is required.
4. Application must be completed and submitted with a certified check or money order only, payable to the City of Yonkers, in the amount of \$500.00, as security for the payment of tax as detailed in Step No. 2.
5. Licensee must submit each Monday, a verified statement showing total sales made during preceding week, amount of stock or merchandise in licensee's possession, for sale, at closing of business on the preceding Saturday. A tax is levied upon all persons or corporations conducting a transient retail business in the City of Yonkers; such tax shall be based upon the gross amount of sales by such persons or corporations, and shall be at the same rate as all other property taxed for the year in the City of Yonkers. The current tax rate for all transient merchants (29%). Your weekly statements must be accompanied by this tax payment to the City of Yonkers, based upon the gross amount of sales by licensee during said previous week. (money order/certified check)
6. To have your \$500.00 security deposit returned, please sign claim form at the "X" and return to this agency.
7. For Christmas tree sales only:
 - Trees do not constitute a hazard to adjoining buildings.
 - Tree storage is not permitted inside any building occupied as a residence.
 - Trees shall not be stored near fuel dispensing pumps.
 - No fires permitted on property where trees or decorations are stored or sold.
 - Transients must comply with all codes of the City of Yonkers Building and Housing Department and the Yonkers Fire Department.
8. Return all required documents to the office of Licensing/Consumer Protection.
9. Applications and renewals must have a background check conducted by the Special Investigation Unit of the Yonkers Police Department.
10. Must have a validated Certificate of Authority card from the NYS Department of Taxation for sales tax collection.

LICENSING FEES AND EXPIRATION DATE

29% of sales/week

License expires 6 months following date of issuance

Philip A. Amicone, Mayor
Office of Municipal Code Violations Frank J. McGovern, Executive Director
Consumer Protection Bureau, Kerry O'Brien, Director

87 Nepperhan Ave
Room 212
Yonkers, NY 10701

CITY OF YONKERS
TRANSIENT MERCHANT SALES
LICENSE APPLICATION

Phone: 914-377-6808
Fax: 914-377-6811
Website:
www.YonkersNY.gov

CITY OF YONKERS BUILDING AND FIRE DEPARTMENT CODE FOR CHRISTMAS TREES

Fire:

Article I-Section 59-28

- A. Christmas trees and live decorations for wholesale or retail display and sale shall be stored in a manner which is safe and not a fire hazard. No Christmas trees shall be sold at wholesale or retail unless a permit has first been issued by the Fire Commissioner.
- B. A cash bond in an amount sufficient to cover cleanup costs shall be posted in order to assure a removal of unsold trees and any remaining decorations after storage or sale. All unsold trees and remaining decorations shall be removed by 12:00am (midnight) on December 26th.
- C. The cash bond shall be returned to the permittee after the Fire Commissioner inspects the sales and storage sites and determines that the storage of Christmas trees and decorations have been eliminated.

Building and Housing:

Article VI-Section 43-43

1. Temporary Christmas Tree sale operation shall be permitted in an open yard or an unused portion of a parking lot of a permitted principal commercial used from the day after Thanksgiving to December 30.
2. All structures used in such an operation shall be portable and removed from the premises following the close of business, but no later than December 30.
3. If such sales are conducted within or over existing parking spaces, the applicant shall provide proof that such spaces are not needed for parking and are available for such use without creating undue parking congestion in the surrounding area. In addition, sufficient space shall be provided abutting but not upon the public street or right-of-way such that a minimum of two (2) passenger vehicles are able to park parallel to but not upon such a public street.
4. One portable sign, no larger than twelve (12) square feet in area shall be permitted.
5. Temporary outdoor lighting of such sales and parking areas shall be provided if the operation remains open after dark.
6. Only Christmas trees and wreaths shall be sold at such locations.

87 Nepperhan Ave
Room 212
Yonkers, NY 10701

CITY OF YONKERS
TRANSIENT MERCHANT SALES
LICENSE APPLICATION

Phone: 914-377-6808
Fax: 914-377-6811
Website:
www.YonkersNY.gov

Transient Merchant Sales

Pursuant to the provisions of the Code of the City of Yonkers, I the undersigned respectfully petition for the below-listed license in the City of Yonkers, and for that purpose, I hereby provide the following answers to the questions contained herein.

Applicant is: _____ Individual _____ Partnership _____ Corporation

Name: _____ Social Security #: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone #: _____ Cell #: _____ E-mail: _____

Date of Birth: _____ Sex: _____ Height: _____ Hair Color: _____ Eye Color: _____

Are you a citizen of the United States?

If not, please provide a copy of your INS A Card and #

Have you ever been arrested or convicted of a crime?

If yes, explain:

Exact name and location of business engaged in by applicant during the past five years and, if a corporation and not in existence for the past five years, for period since its incorporation:

Detailed description of the type and kind of goods, wares, and merchandise to be offered for sale, and an itemized statement of the cost price to the applicant hereto, the total being:

Describe place where such stock was/is to be purchased/acquired:

License #: _____ Date Issued: _____

Philip A. Amicone, Mayor
Office of Municipal Code Violations Frank J. McGovern, Executive Director
Consumer Protection Bureau, Kerry O'Brien, Director

87 Nepperhan Ave
Room 212
Yonkers, NY 10701

CITY OF YONKERS
TRANSIENT MERCHANT SALES
LICENSE APPLICATION

Phone: 914-377-6808
Fax: 914-377-6811
Website:
www.YonkersNY.gov

Period of time for which the permit is desired:
Is surety company bond for five hundred dollars (\$500.00) to be filed or is cashier's check or money order to be submitted?
Describe manner of the business (specify whether the same is for the sale of a particular stock or merchandise ready and on the premises, or to be acquired, or whether the same be for the sale of a particular type of stock to be continued only until public demand for same has been satisfied, or whether it is the intention of the applicant to establish a permanent place of business within this city:
The exact location in Yonkers where transient sales business is to be conducted:
Name and address of landlord from whom premises are to be rented:

FOR PARTNERSHIP: Provide the following information for each partner.			
Name	Address	Social Security #	Telephone #

FOR CORPORATION			
Name of Corporation:			
Date of Incorporation:		State in Which Corporation was Organized:	
Is Corporation authorized to do business in the State of New York?			
Names and Business Addresses of Office Managers, in Charge, and Directors:			
Name	Address	Social Security #	Telephone #

87 Nepperhan Ave
Room 212
Yonkers, NY 10701

CITY OF YONKERS
TRANSIENT MERCHANT SALES
LICENSE APPLICATION

Phone: 914-377-6808
Fax: 914-377-6811
Website:
www.YonkersNY.gov

AFFADAVIT

I hereby apply for a permit conduct a Transient Retail Business as set forth herein, and agree to comply with all provisions of the City Code of the City of Yonkers and pay the tax as therein provided on gross sales weekly, and further acknowledge that failure to submit weekly sales reports and payments will result in the forfeiture of aforementioned \$500.00 bond.

ACKNOWLEDGEMENT OF PRINCIPAL (INDIVIDUAL/PARTNERS)

I hereby swear that the foregoing statements are true to the best of my knowledge and belief, and that I am duly authorized to make application for the permit provided herein.

State of New York
County of Westchester
City of _____

On the _____ day of _____, 20__, before me personally appeared _____, known to be the individual described in, and who executed the foregoing instrument, and acknowledge to me that he/she had executed the same.

Signature of Applicant

Notary Public
Commissioner of Deeds

ACKNOWLEDGEMENT OF PRINCIPAL (CORPORATE OFFICER)

I hereby swear that the foregoing statements are true to the best of my knowledge and belief, and that I am duly authorized to make application for the permit provided herein.

State of New York
County of Westchester
City of _____

On the _____ day of _____, 20__, before me personally appeared _____, who acknowledged himself/herself to be the _____ (title) of _____, a corporation, and that he/she as such officer being authorized to do so executed the foregoing instrument for the purposes therein contained by signing the name of the corporation by himself/herself as such officer.

Signature of Applicant

Notary Public
Commissioner of Deeds

87 Nepperhan Ave
Room 212
Yonkers, NY 10701

CITY OF YONKERS
TRANSIENT MERCHANT SALES
LICENSE APPLICATION

Phone: 914-377-6808
Fax: 914-377-6811
Website:
www.YonkersNY.gov

TRANSIENT MERCHANT'S WEEKLY REPORT

Name: _____ Permit #: _____

Address: _____ Telephone #: _____

Report for week beginning: _____ and ending _____

Amount of stock at beginning of period: \$ _____

Additions to stock during period: \$ _____

Gross sales during period: \$ _____

Taxes to be paid: 29% of: \$ _____

I hereby tender the amount of \$ _____ in payment of the tax as reported herein, and hereby swear and affirm that the statements made herein are true to my best knowledge and belief.

Applicant's Signature: _____ Filing Date: _____

(To be signed before a Notary Public/Commissioner of Deeds)

State of New York
County of Westchester
City of Yonkers

Subscribed and sworn to before
me this _____ day of _____, 20____.

Notary Public/Commissioner of Deeds

Philip A. Amicone, Mayor
Office of Municipal Code Violations Frank J. McGovern, Executive Director
Consumer Protection Bureau, Kerry O'Brien, Director